

NATIONAL ENDOWMENT FOR THE HUMANITIES

SAMPLE BUDGET

LANDMARKS OF AMERICAN HISTORY AND CULTURE: BENJAMIN FRANKLIN IN PHILADELPHIA

A. Participant Stipends

2 1-week workshops; 100 participants @\$500 \$50,000

B. OPERATING COSTS

1. Salaries and Wages

a. Project Director (12% of academic year salary \$90,000) \$10,800

b. Faculty

4 Faculty (2 per workshop): \$500/day for 5 days each \$10,000

c. Secretarial Support and Graduate Assistants

Secretary: 5 months x 15% of \$2,000/mo = \$1,500
Graduate Asst: \$10/hr x 20 hrs/week x 2 weeks = \$400 \$1,900

2. Fringe Benefits

20% of \$10,800 = \$2,160
15% of \$1,500 = \$225 \$2,385

3. Supplies and Materials (Consumables)

Miscellaneous office supplies = \$300
Materials (200 sets x \$25) = \$5,000
Publicity = \$1,000
Extended outreach = \$4,000 \$10,300

4. Services

Postage = \$500
Telephone = \$1,000
Duplicating = \$500 \$2,000

5. Consultant Fees and Honoraria

1 visiting faculty x 4 days x \$500/day \$2,000
1 master teacher x 10 days x \$250/day \$2,500
4 senior public lecturer stipends @ \$1500 each \$6,000

6. Professional Travel and Subsistence

Senior public lecturer airfares: 4 @ \$750 = \$3,000

Senior public lecture per diems: 4 @ \$200	\$800	
Visiting faculty airfares: 2 @ \$750	\$1,500	
Visiting faculty per diems: 4 @ \$200	\$800	
Participants: Airfare: 100 @ \$300 =	\$30,000	
Director, Project Directors' Airfare =	\$400	
Project directors meeting per diem =	\$200	\$36,700

7. Total Operating Costs **\$84,585**

C. INDIRECT COSTS:

Negotiated rate based on appropriate share of
Total Operating Costs only (Item B.7): 30% of \$84,585 = \$25,376

D. TOTAL PROJECT COSTS (add A, B, & C) **\$159,961**